

Valuers Registration Board of Queensland  
Valuers Registration Act 1992  
Section 43

Form: Com 2

**Complaint Form**

**FROM**

**Date:** \_\_\_ / \_\_\_ / \_\_\_\_.

**Complainant:** .....  
(Please Print Full Name)

**Address:** ..... **Phone:** .....  
..... **Mobile:** .....  
..... **Fax:** .....  
..... **Email:** .....

**AGAINST**

**1. Name:** ..... **Board Registered:** Yes / No  
**Address:** .....  
.....  
**Phone No:** ..... **Fax No:** .....  
**Mobile No:** ..... **Email:** .....

***PARTICULARS OF COMPLAINT***

***Supporting  
Evidence  
Attached***

- .....
- .....
- .....
- .....
- .....
- .....
- .....
- .....
- .....
- .....

*(If insufficient space, please attach additional sheet/s)*

**Complaint by:** .....  
(Print Name) (Signature)

**Date:** .....

**OFFICE USE ONLY**

**Date Received:** ..... **Complaint Reference No.:** .....

Please see overleaf for the 'Guidelines for Lodging a Complaint'.

## Guidelines for Lodging a Complaint

Complaints against a registered valuer/specialist retail valuer or an unregistered person holding out to be a valuer/specialist retail valuer must be made to the Board, in writing, and may relate to:-

- 1) a valuer's or specialist retail valuer's -  
    “(a) *misconduct in a professional respect; or*  
    (b) *incompetence or negligence in the person's performance as a valuer.*”

**The complaint must identify the alleged misconduct, incompetence or negligence.**

OR

- 2) an unregistered person who is-  
    “(a) *holding himself or herself out as being a registered valuer; or*  
    (b) *carrying on or attempting to carry on the business of a registered valuer;*  
    or  
    (c) *take, use or exhibit a name, letter, word, title, description or symbol that, either alone or in the circumstances in which it is taken-*  
        (i) *is capable of being reasonably understood to indicate; or*  
        (ii) *is intended by the person to indicate;*  
    *that the person is a registered valuer or is entitled to carry on the business of a registered valuer.*”

**The written complaint must be accompanied by copies of all evidence / material which the aggrieved person has in support of their complaint.**

**Forward your complaint to:**

**The Secretary  
Valuers Registration Board of Qld  
PO Box 15877  
CITY EAST Q 4002**