

**APPLICATION FOR RENEWAL OF REGISTRATION AS A VALUER  
& RENEWAL OF LISTING AS A SPECIALIST RETAIL VALUER**

**1 July 2009 to 30 June 2010 - Section 36 Valuers Registration Act 1992**



Full Name: ..... Registration No/s: ..... Business Name (in full) ..... Street Address: ..... Mailing address: <b>[This is the address where your mail will be forwarded]</b> ..... Ph (Work): ..... Mobile: ..... Fax (Work): ..... <b>Email:</b> ..... Home address: .....	Record any change in Business details: <b>Must be a Street address</b> ..... ..... Record any change in Mailing address: ..... ..... Record any change in home address: ..... .....
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Renewal of registration and renewal of listing as a Specialist Retail Valuer is contingent upon payment of the prescribed roll fee of \$342.60 and documentary evidence of CPD compliance **BY 30 APRIL 2009**.

**FAILURE TO COMPLY WITH THE REQUIREMENTS OF SECTION 36B OF THE VALUERS REGISTRATION ACT 1992 BY 30 APRIL 2009 WILL INCUR THE FOLLOWING LATE FEES:**

1. \$49.30 in respect of the roll fee; **and**
2. \$49.30 in respect of CPD compliance.

**If Renewal, CPD Compliance and late fees are not received by 30 June 2009, your registration will be cancelled.**

**TAX INVOICE    ABN 48 311 237 518                      There is no GST payable on these fees**

<b>Renewal of Registration Fees</b>	<b>\$171.30</b>
<b>Renewal of Listing as a Specialist Retail Valuer</b>	<b>\$171.30</b>
[1 July 2009 to 30 June 2010]	<b><u>\$342.60</u></b>

<b>Late Fee for renewal lodged after 30 April 2009</b>	<b>\$49.30</b>
<b>Late Fee for CPD lodged after 30 April 2009</b>	<b>\$49.30</b>

1. Cheque for \$..... made out to the *Valuers Registration Board of Queensland*
2. Direct Deposit - Commonwealth Bank, BSB: 064 000 & Account: 0009 0446 **[If paying by Direct Deposit include name and registration number and you must attach a receipt of payment with the renewal form]**

3. Mastercard                      Visa                      [Please circle appropriate card] **NB: We do not accept American Express**

Card No: \_\_\_\_\_

Name on card: .....                      Expiry Date: .....                      Signature: .....

**Office Use Only:**

Date: ..... 2009    Receipt no: .....    CASH/ CHQ / MO / EFT / CC    Amount \$171.30

Date: ..... 2009    Receipt no: .....    CASH/ CHQ / MO / EFT / CC    Late Fee/s \$.....

CPD reqd.....    1 x Late Fee reqd.....    2 x Late Fees reqd.....    Complete.....

ACT.....WEB.....

**FITNESS TO PRACTICE**

Answers to the following questions must be provided pursuant to section 39 of the Valuers Registration Act 1992. If you answer "Yes" to any of the following questions, please provide details on a separate sheet and attach with this renewal form. The following information is for the purposes of the Board only.

**Do you have a conviction, other than a \*spent conviction for any of the following:**

[i] an indictable offence; or

Yes / No

[ii] an offence against the Valuers Registration Act 1992; or

Yes / No

[iii] any other offence relating to the practice of valuation, against a law applying, or which applied, in Queensland, or the Commonwealth or any other State or Territory of Australia or a foreign country?

Yes / No

\*Spent conviction means a conviction for which the rehabilitation period under the Criminal Law [Rehabilitation of Offences] Act 1986 has expired and not revived under that Act.

**Has your registration to practice** as a valuer under a law applying or that applied in the Commonwealth, another State or Territory of Australia or a foreign country been cancelled or suspended by the relevant registration/licensing board? If yes, provide details on a separate piece of paper and attach to this form.

Yes / No

**Has any application by you** for registration as a valuer been refused by any registration/licensing board? If yes, provide details on a separate piece of paper and attach to this form.

Yes / No

**CPD COMPLIANCE STATEMENT**

I have attached a CPD compliance certificate from: (select one from below)

\* The Australian Property Institute

\* The New Zealand Property Institute

\* The Royal Institution of Chartered Surveyors

\* The Singapore Institute of Surveyors and Valuers

**Alternatively**

I state that I have undertaken at least 10 hours of continuing professional development ('CPD') from 1 January 2008 – 31 December 2008. **Supporting documents are attached to this renewal form.**

**Documents that support CPD compliance must be attached to the renewal form.**

**Include:**

\* Copy of receipts

\* Employer's certificate of attendance

\* Certificate of attendance from CPD provider

\* Copy of paper or article written by applicant

\* Seminar brochure identifying valuer as speaker

\* Copy of academic record

[Refer website: [www.valuersboard.qld.gov.au](http://www.valuersboard.qld.gov.au) - Guidelines for Registration – Page 6 - Part D: Renewal of Registration - if you are unsure what documents to attach] **Note: Supporting documents will not be returned.**

**Applicant's Declaration:**

I, ....., the above applicant for renewal of registration with the Valuers Registration Board, make application for my registration to be renewed for the year 1 July 2009 to 30 June 2010 and by virtue of the particulars contained in this application sincerely declare that the particulars shown in this application, both in this and the preceding page, and also in any other documents provided with this application are true and correct in every particular.

Applicant's Signature: .....

Date: .....

**On completion of this renewal, please forward it together with your payment and 2008 CPD Certificate of Compliance or documents supporting your CPD compliance statement to:**

The Secretary, Valuers Registration Board of Queensland

**PO Box 15877 City East 4002**

Phone: 07 3221 3892 Fax: 07 3221 8296

Email: [juliaf@vrbqld.com](mailto:juliaf@vrbqld.com)